

**SCHOOL DISTRICT NO. 20 (KOOTENAY-COLUMBIA) MAINTENANCE DEPARTMENT**

1101 6th Street, Castlegar BC V1N 4C4

Phone 250.365.8331 / Fax 250.365.2179 / email rentals@sd20.bc.ca

**COMMUNITY USE OF FACILITIES:  
SERVING OF ALCOHOL**

Policy 3.1  
Regulation 3.1.1R

When alcohol is being provided by the user/renter of *(name of school)* \_\_\_\_\_  
it is the responsibility of the user/renter to obtain insurance to provide coverage for claims which may arise from the serving of alcohol.

School District No. 20 (Kootenay-Columbia) **requires** the following when alcohol is being served on our premises:

- Liquor License (must show proof)
- Liquor must be purchased from the Liquor Distribution Branch
- The renter cannot advertise that alcohol is available
- Party & Alcohol Insurance (must show proof)
- Host Liquor Liability Insurance (must show proof)

I/We acknowledge the above requirements from School District No. 20 (Kootenay-Columbia) and hereby agree to hold School District No. 20 (Kootenay-Columbia) harmless with respect to any claims arising from the serving of alcohol.

Date: \_\_\_\_\_

User/Renter Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Proof of Liquor License: \_\_\_\_\_  
*(signed by authorized School District employee)*

Proof of Party & Alcohol Insurance: \_\_\_\_\_  
*(signed by authorized School District employee)*

Proof of Host Liquor Liability Insurance: \_\_\_\_\_  
*(signed by authorized School District employee)*