



TERMS OF REFERENCE

POLICY COMMITTEE

Terms of Reference

The Policy Committee shall be a Standing Committee of the Board with responsibilities for:

- bringing all new policies and revisions to existing policy to the Board for decision;
- creating new policies as directed by the Board of Education;
- reviewing all existing policies as needed, and with consultation with the Policy Review Committee when appropriate;
- circulating draft new and revised existing policies to employee groups, Parent Advisory Councils, and other interested parties for feedback;
- receiving and considering all feedback to draft policies and revised existing policies;
- revising draft and existing policy, if determined necessary, based on feedback.

Membership

Trustees/District Staff

Trustee (3) (1 Co-Chair)

Superintendent (Co-Chair)

Secretary-Treasurer

Assistant Superintendent (or designated determined by the Superintendent)

Staff

KCPVPA (2)

Meeting Times/Dates

Policy Committee meetings as required.