



**TERMS OF REFERENCE**

**DISTRICT JOINT OCCUPATIONAL HEALTH & SAFETY COMMITTEE**

**Terms of Reference**

- Ensure that all work sites have access to the benefit and protection of the Workers' Compensation Act and Regulations including timely workplace inspections, prompt investigation of accidents, critical incidents or acts of violence and any and all appropriate preventative measures to ensure safety and health.
- Ensure that school/site-based committees have effective management and worker representation.
- Review District policy with respect to health and safety.
- Review Workers' Compensation Board and District requirements for health and safety training and education and make recommendations in this regard as well as organize and implement health and safety training.
- Provide support to site committees as requested or required.
- Review all accident, incident or violent incident investigation reports in order to ensure consistency and to facilitate timely, effective preventative or remedial action.

**Membership**

Trustees/District Office

Trustee

Assistant Director of Operations (Chair)

Director of Operations

Staff

KCPVPA

KCTU

CUPE

**Meeting Times/Dates**

Every - last Tuesday, 3:30 pm, alternating between Castlegar Maintenance Office and Trail Middle School, September-June.